



Memorandum

Kepada : All Chevron Vendors
Dari : Tax Manager
Tanggal : July 01, 2021
Hal : **Incoming Invoice/Billing Chevron Indonesia thru Electronic Mail (E-Mail) Period of July 2021**

In relation to Restriction of Community Activity Policy to minimize the spread of Covid-19, We convey that Chevron extend the incoming invoice/billing submission thru E-mail for period of **July 2021**, starting from **July 01st 2021 until July 23th 2021** in accordance with incoming invoice procedure (Memo) that we have issued previously (attached).

Thus, the notification is informed, thank you for your attention and cooperation.

Hilman H Margandi
Tax Manager

Note:

For vendors who request payment acceleration, must attach payment acceleration with early payment 1% discount penalty letter along with invoice and its supporting documents in the E-mail and in the hardcopy of the original invoice.

Source: Widyastuti/Fengky Ardjito

Lampiran:

- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated July 01, 2021
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated May 03, 2021
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated March 30, 2021
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated February 01, 2021
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated December 28, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated November 27, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated October 27, 2020
- Memorandum of format adjustment "tax invoice" to E-Faktur dated Oct 05, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated September 28, 2020
- Memorandum related Tax Invoice replacement with code 031 dated August 04, 2020
- Memorandum related hardcopy invoice sending to Chevron Indonesia dated July 28, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated June 29, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated May 28, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated April 29, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated April 13, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated March 26, 2020
- Memorandum of incoming invoice/billing Chevron Indonesia thru Electronic Mail (E-Mail) dated March 17, 2020